

## Facilitating a Group Coaching Session

<b>Step 1</b>	<b>Goal</b> The group you are working with should determine a common goal to focus on (may use the Coaching Cards, specifically the Coaching Cycles: Questions for Beginning a Coaching Cycle card to guide the conversation).
<b>Step 2</b>	<b>Success Criteria</b> Guide the group to identify success criteria for meeting the goal.
<b>Step 3</b>	<b>Action Plan</b> Create a plan of action together and list the steps you might need to take to achieve the goal (see our Coaching Roadmaps Bundle): <ul style="list-style-type: none"><li>- roadmap</li><li>- implementation plan</li><li>action plan</li></ul>
<b>Step 4</b>	<b>Timeline and Roles</b> Create a timeline for when each step will be completed and an outline of who is responsible for each action.
<b>Step 5</b>	<b>Implement</b> Put the plan into action. The coach should then: <ul style="list-style-type: none"><li>- observe</li><li>- collect data</li><li>- provide feedback</li></ul>
<b>Step 6</b>	<b>Reflect and Adjust</b> Meet regularly with the group to debrief and make adjustments if needed (may use the Coaching Cards, specifically the Debriefing: End of a Coaching Cycle card to guide this conversation). Be sure to reflect on progress and to document that progress in some way.
<b>Step 7</b>	<b>Celebrate</b> Use student data and other evidence to celebrate the achievement.